



AFRICA LAW TECH FESTIVAL

AFRICA
LAW TECH
FESTIVAL 2021

LAWYERS
Tech for Justice
HUB

PARTICIPATION GUIDELINES

Attending the Festival

- Complete your event registration.
- A participant infopack will be sent to the email you provide.

Submitting a Session Proposal

Application Procedure

- Full and complete proposals for organized sessions are **due** by midnight EAT on **Friday, 30th April 2021**.
- Proposals should be submitted via our online form.
- You are required to fill in a session proposal for every individual proposed session.
- If you experience difficulties whilst submitting your proposal, or forget to add some crucial information, please email the organizers at **info@lawyershub.ke**.
- Please note that you will not receive a confirmation email immediately. These will be sent out to all organizers shortly after the deadline.
- If approved, you will be required to share presentations, partner logos and poll questions with: media@lawyershub.ke by the end of May 2021.

Rules & Guidelines

- If you would like to organize a session, it is a good idea to begin early to think through session title, description, session objective, facilitators and a detailed program agenda.
- The Festival sessions are interactive Virtual Sessions.
- We recommend leaving approximately 10 minutes for Q&A at the end of the session.
- Presenters will have the ability to share their screens, chat with participants and conduct polling questions.

Hosting a Local Networking Event

Application Procedure

- Full and complete proposals for proposed sessions are **due** midnight EAT on **Friday, 30th April 2021**.
- Proposals should be submitted via our online form.
- If you experience difficulties whilst submitting your proposal, or forget to add some crucial information, please email the organizers at info@lawyershub.ke.
- Please note that you will not receive a confirmation email immediately. These will be sent out to all organizers shortly after the deadline.
- If approved, you will be required to provide physical address information, contact and proof of all necessary permissions required by host country laws.

Rules & Guidelines

- Physical watch parties must be in compliance with the host country's public health regulations with regard to COVID-19 containment measures.
- Watch parties may not charge fees for the event's ticket cost.
- The Africa Law Tech Festival does not accept liability for any loss or damage of property or personal injury during the local networking session.
- The host may engage participants during session breaks.

Submitting a Product Demo

Application Procedure

- Full and complete proposals for organized sessions are **due** midnight EAT on **Friday, 30th April 2021**.
- Proposals should be submitted via our online form.
- If you experience difficulties whilst submitting your proposal, or forget to add some crucial information, please email the organizers at info@lawyershub.ke.
- Please note that you will not receive a confirmation email immediately. These will be sent out to all organizers shortly after the deadline.
- If approved, you will be required to share your product demo video, company logos and official company contact info with: media@lawyershub.ke by the end of May 2021.

Rules & Guidelines

- The Product Demos will consist of 4-8 minute pre-recorded videos answering the following questions:
 - What is the product?
 - What gap does it fill?
 - How does it work?
 - How can interested parties access the product/ contact you?